

**WASHINGTON ISLAND SCHOOL DISTRICT
BOARD OF EDUCATION MEETING
Thursday, December 21, 2017
7:30 p.m. Open Session - School Commons
8:30 p.m. or Immediately after Open Session - Executive Session
APPROVED MINUTES**

OPEN SESSION

Call to Order and Pledge of Allegiance - President Amy Jorgenson called the meeting to order at 7:30 p.m. Other Board Members present: Amy Jorgenson, Kevin Krueger, Tom Jordan, Sarah Duggan Goldstein, and Kirsten Purinton; Administrator: Dr. Mati Palm-Leis; Administrative Assistant: Sue Cornell; Community Members: Jennifer Munao, Hans Lux, Becky Walker, Louie Munao ; District Employees: Miranda Szcsepanski, Michelle Jordan, Tom Nikolai; Students: Molly McGrane, Rylee Lux

1. **MSP (Purinton/Krueger)** to approve of the agenda as amended to correct the calendar year from 2016-17 to 2017-18. Approved 5-0.
2. **MSP (Duggan Goldstein/Krueger)** to approve of the minutes of the special meeting on November 2 and the monthly Board of Education meeting on November 16, 2017 as presented. Approved 5-0.
3. Open Discussion - none.
4. Communications - none.
5. Student Council Report - Molly and Rylee reported that the Student Council had a senior breakfast on December 9 with about 40 seniors in attendance. The council members sold candy grams. A Flick 'n Float will be on January 5, 2018, the weekend the Beaver Island kids are here.
6. Good News Report -
 - The Holiday Program was a huge success, thank you to Donna Russell for writing and directing the program in front of a packed house. Thank you to all the community members that purchased Bake Sale items totaling \$407 to benefit the Athletics Program. Thank you to the TPAC Board donating the door donations to the District's music (\$800) and art (\$400) programs.
 - The latest Buck's Bulletin was in the Observer today. Highlights include: The 3-8th graders attending the movie "Wonder" and Michelle Jordan's Foods and Nutrition classes activities.
7. Treasurer' Report - Kevin Krueger presented the payables for the month in the amount of **\$39,757.93**.
8. District Administrator's Report -
 - The new school bus is repaired: a number of windows and special coolers were replaced. Thank you to Tom Jordan for securing a discount on the work and to Joel and Tom for driving the bus down and back to have the work completed.
 - The District will again assist transporting students to Driver Ed Classes off-island on Sundays starting in January, but parents must sign up and pay for their students.
 - Last week our 3-8 graders went off island to see the movie "Wonder" that promotes the idea of choosing kindness as a habit. Students read the book by the same name. As an extension of reading the novel and seeing the movie, Mrs. Johnson and Ms. Szcsepanski held a #ChooseKind campaign kick-off. Washington Island School's 3-8 grade classrooms will have the opportunity to earn their way toward becoming a "Certified Kind" classroom.
 - Mr. Jaeger and Mrs. Dennis participated in the CESA 7 Math Inservice Training, as well as, Ms. Ehrlich-Johnson and Ms. Wagner observed math classes at Sevastopol School last week. Dr. Becky Walker spoke the Board and audience about her observations of the progress our District has made in its Math program. She works with school districts everyday to instruct teachers throughout Northeastern WI how to teacher the new math curriculum, and why the change is necessary. It is a change for everybody and takes each district time to see progress. In February, she would like to conduct a parent night, and possibly bringing parents into the classroom during instruction.

- January dates to note:
 - Classes will resume on January 3, 2018
 - Athletic Committee Meeting on January 10 at 7:00 p.m.
 - Dr. Palm-Leis will be attending the WCASS Winter Special Education Conference on January 25-26.

9. Board of Education Committee's Report -

- President's Report - Amy Jorgenson reported that Dr. Palm-Leis went to Brillion School to look at a STEM program at the elementary level, but will discuss it more at a later meeting. She thanked all the staff members for their ongoing hard work and wished them Happy Holidays, and to enjoy their time off.
- Budget Committee - The wish list items were reviewed: bean bag chairs, stand up desks, kidney shaped table and four rolling carts for RTI. The committee opened the two snow removal bids, and Tom Jordan recused himself from the decision. Frank Gibson's bid was \$60/snow event, and Bradley Jordan's bid was \$35/0-4" snow, \$50/4-8" snow, and \$65/8-12" snow. Kevin Krueger recommended accepting Bradley Jordan's bid because it would cost the school less money than the flat fee Frank's bid included. The committee reviewed the bus repairs - the fogged glass was fixed, the shake on the windshield wipers, and also the cooling system was fixed. Finally, the annual audit was discussed.
- Learning & Technology Committee - A number of curriculum maps were presented to the committee. Congratulations to Margaret Foss for completing all of her curriculum maps! After the winter break, it is hoped to have all 33 completed curriculum maps in the school website, eventually there will be 86 maps. Alyssa Wagner and Marleen Ehrlich-Johnson travelled to observe Sevastopol teachers and classrooms teaching Math Expressions. They were able to talk with teachers and be in the classroom. The 2018 Math Expressions program has new supplemental teaching enhancements. There were two calendars presented one for review, the original one, and an alternate with four additional days off. Both calendars will be mailed to parents, then they can vote for their preferred calendar, and the District will be able to hear from everyone. The survey will be sent out after Christmas break. The committee is excited to bring on Tom Nikolai as the IT director. Report on Brillion - Dr. Palm-Leis spent time at the Brillion Elementary School to observe their STEM program area and to learn about their STEM curriculum development. He hopes to create a vision, a committee, and begin a planning process on how to bring it to our school in the 2018-2019 school year.
- Policy Committee - The committee met on December 6 to review policies for renumbering, worked with Denise Kellerman to draft the first reading of the Bullying Policy, and discussed the Student Discrimination Complaint Procedures Policy.
- Employee Relation and Personnel Committee - The committee reviewed the applicants for the Instructional Assistant and IT Director positions. Interviews were conducted on Friday, December 8 and the committee recommends to the board hiring Kirsten Foss and Tom Nikolai to the respective positions. Sub license requirements have changed and now with an Associate's degree you can get a sub license with some training. Talked about adding time to instructional aide times that totals about 1.75 hours.
- Transportation / Building & Grounds Committee - Tabled.

10. Action Items -

- A. **MSP (Purinto/Duggan Goldstein)** to approve the payments of the bills in the amount of **\$39,757.93**. Approved 5-0.
- B. Approval of Budget Committee recommendations

1. **MSP (Krueger/Duggan Goldstein)** to approve of the 2016 - 2017 School Audit completed by James W. Parsons, CPA. Approved 5-0.
 2. **MSP (Jordan/Krueger)** to approve the Line of Credit disbursement in the amount of \$75,000. Approved 5-0.
 3. **MSP (Duggan Goldstein/Purinton)** to approve of the increase of hours for the three Instructional Assistants of 1.75 hours (Laura/1 hour, Kirsten/30 minutes, Karen/15 minutes) between the three assistants. Approved 5-0.
 4. **MSP (Duggan Goldstein/Jorgenson)** to approve of the Learning Ally Contract in the amount of \$546/12 months. Approved 5-0.
 5. **MSP (Jorgenson/Krueger)** to approve of snow shoveling removal bid in the amount of \$35/0-4" snow, \$50/4-8" snow, \$65/8-12" from Bradley Jordan. Tom Jordan recused himself from the vote and discussion. Approved 4-0.
- C. Approval of Learning and Technology Committee Curriculum recommendations.
1. **MSP (Duggan Goldstein/Krueger)** to approval the following slate of curriculum maps: K5 Social Studies - Mrs. Foss, K Science - Mrs. Foss, Grade 4 Math - Ms. Ehrlich-Johnson, High School American History 1 - Mr. Gillespie, High School American History 2 - Mr. Gillespie, Grade 8 Math - Mr. Jaeger, Grade 1 Math - Ms. Wagner, and Grade 2 Math - Ms. Wagner. Approved 5-0.
- D. Approval of Policy Committee recommendations
1. **MSP (Purinton/Jorgenson)** the renumbering the following policies with no additional changes: 345.4 Promotion and Retention of Students Policy, 443.2 Student Conduct on School Buses Policy, 447 Student Discipline Policy, 656 Student Fees and Fines Policy. Approved 5-0.
 2. **MSP (Duggan Goldstein/Krueger)** to approve of first reading of the 443.7 Bullying Policy. Approved 5-0.
 3. **MSP (Purinton/Krueger)** to approve the second and final reading of the 411 Student Discrimination Complaint Procedures Policy. Approved 5-0.
- E. Approval of new hires
1. **MSP (Purinton/Jordan)** to approve the hire of Tom Nikolai to the District IT Position. Approved 5-0.
 2. **MSP (Jordan/Duggan Goldstein)** to approve the hire of Kirsten Foss as an Instructional Assistant. Approved 5-0.
- F. **MSP (Purinton/Jorgenson)** to accept the letter of retirement from Margaret Foss effective at the end of this school year. Approved 5-0.
- G. **MSP (Duggan Goldstein/Purinton)** to approve of the change to the 2017-2018 School Calendar to add an additional half day for Parent Teacher Conferences moved from Feb. 22 move to March 1st and then on March 2nd conferences in the morning and no school for students. Approved 5-0.
- H. **MSP (Krueger/Purinton)** to approve of the District's Pupil Nondiscrimination Self - Evaluation Report to meet requirements of S.118.13, Wis. Stats., PI 9 Administrative Code. Approved 5-0.
- I. Acceptance of Gifts
1. **MSP (Purinton/Duggan Goldstein)** to accept the donation of \$1,202 from the TPAC Board from the door donation at the Holiday Program. Roll Call vote: Jordan-aye, Krueger - aye, Duggan Goldstein-aye, Jorgenson-aye, Purinton-aye. Approved 5-0.
 2. **MSP (Purinton/Krueger)** to accept the donation of \$245.18 from Death's Door Spirits and Gin World. Roll Call vote: Jordan-aye, Krueger -aye, Duggan Goldstein-aye, Jorgenson-aye, Purinton-aye. Approved 5-0.

11. <u>Proposed Future Meetings Dates</u> -		
Employee Relations & Personnel Comm.	January 9 at 6:00 p.m.	WISD Commons
Policy Committee	January 9 at 7:00 p.m.	WISD Library
Learning & Technology Comm.	January 18 at 6:00 p.m.	WISD Commons
Transportation Building Grounds Comm.	January 18 at 6:30 p.m.	WISD Commons
Budget Committee	January 18 at 7:00 p.m.	WISD Commons
Board of Education	January 18 at 7:30 p.m.	WISD Commons

CLOSED SESSION

12. **MSP (Krueger/Jorgenson)** to move into Executive Session Pursuant to Section 19.85 (1)(c) & (e) of the Wisconsin State Statutes at 8:55 p.m.. Approved 5-0.
 - A. The Board discussed the Superintendent goals.
13. **MSP (Duggan Goldstein/Purinton)** to adjourn Executive Session to reconvene Into Open Session at 9:38 p.m. Approved 5-0.
14. **MSP (Duggan Goldstein/Purinton)** to adjourn the meeting at 9:38 p.m. Approved 5-0.